



CoderDojoBelgium

Community Lead and Co-Manager

About CoderDojo Belgium

CoderDojo Belgium is a non-profit association that organizes free sessions to teach children and young people aged 7 to 18 how to code and program. The sessions take place in workshops called Dojo's. The Dojos are set up by volunteer Cooks and run by volunteer Coaches. This is to introduce children and youth to new technologies and thus develop their knowledge.

More info can be found on our site: <https://www.coderdojobelgium.be>

Community Lead Wallonia and Co-Manager

We are currently looking for a Community Lead to support and further develop the activities of the CoderDojo Belgium in Wallonia.

As Community Lead you are responsible for the development and follow-up of the daily activities of CoderDojo Belgium in Wallonia. Your mission is to support and develop the CoderDojo community (volunteers, parents, partners and kids). In addition, you are responsible for event organization: you will work hand in hand with volunteers, the core team of CoderDojo Belgium, the CoderDojo Foundation in Ireland, subsidy partners and sponsors. Furthermore and depending on the team members, guidance will be required from you to prioritize the activities together with the Brussels and Flanders community Lead. You will mentor and help all team members as needed, have an inspirational leadership style that empowers everyone to take initiative and be accountable, not forgetting to work as a group. Both Community Leads should work hand in hand with a strong collaborative spirit, with the objective of avoiding silos between the Flemish and French speaking Dojo's. In this sense, knowledge of Dutch would be a plus.

Description of the function

You integrate the priorities and values of CoderDojo Belgium and translate them in all activities.

You are responsible for communication (including social networks), to activate the necessary contacts to set up Dojo's and activities in Wallonia, both to volunteers, Lead Coaches, stakeholders, press, regional and national authorities as well as to the target groups (kids). You create togetherness and a real CoderDojo community in Wallonia.

You stimulate the search for and participation of Coaches and volunteers by means of communication, sharing good practices and easy access to the tools and technical support of technical CoderDojo Belgium.

You collaborate in creating a pleasant environment in which coaches can focus on mentoring young people rather than on administrative and organizational tasks.

Together with the team you manage the daily activities of CoderDojo Belgium, including administration, finances and budget management, stock and logistics, as well as the setting up of periodic meetings.

You develop CoderDojo Belgium initiatives for specific target groups and/or disadvantaged groups e.g. girls, hospitalized children, youngsters from immigrant backgrounds.

You guard the continuity of the obtained subsidies and ensure that subsidy applications are launched, you actively help to find new sponsors. You (co)write subsidy applications.

The team is self-managing and you help ensure that there is sufficient context, so that everyone works as efficiently as possible and can focus on their priorities.

You regularly inform the Board of Directors and your colleagues of the core team about your initiatives and activities.

You report not only to the Board of Directors but also to subsidizing authorities about your current project(s).

Profile:

You are committed to work on a passionate social project: making young people aware of new technologies and contribute to their self-development.

You are a strong communicator, organizer and have leadership skills.

You are pragmatic, have a 'can do' mentality and can show the necessary maturity.

You are solution oriented, proactive and seize opportunities. You like to take initiative and you can work autonomously.

You are flexible, working on different projects gives you satisfaction. You are able to set priorities.

You have proven experience with project management, time management and budgeting.

You know how to motivate people and are eager to make a positive contribution. People management is not foreign to you.

You have a strong affinity with technology and preferably programming skills.

You have at least a master's degree and a perfect knowledge of French and a knowledge of English. Knowledge of Dutch is a plus.

Experience with an Agile Way of Working (Scrum) and creative skills (copywriting, design) are a plus.

Offer:

You work in an engaged, dynamic environment and participate in an ambitious social project.

You manage your own schedule to achieve your goals.

You are willing to travel all over Wallonia to meet everyone involved in this project.

You work full-time under the status of employee.

You can be called upon to work weekends and evenings (running Dojo's or community events).

Interested and applying?

You're interested in this position or know someone who would be cut out for it? Great! Then send your CV and motivation to: jobs@coderdojobelgium.

